

Copy and paste the information below, and share with your manager.

## The Branching Minds 2023 Virtual MTSS Summit Convince Your Boss Letter

Dear <Insert Manager's Name>:

I'm writing to request your approval to attend the [Branching Minds 2023 MTSS Summit](#), which will take place virtually from December 5-7, 2023. This conference is packed with engaging sessions, inspirational keynotes, and countless resources, and I think it could be a transformative learning and growth opportunity for me.

**Why the MTSS Summit?** It is the ultimate MTSS event with 8 pre-conference sessions, 5 keynotes, 28 concurrent sessions, and a live podcast session - all focused on empowering our community to make a difference; streamlining systems for smooth, efficient, and effective MTSS implementation; and - of course - supporting our students. I truly believe that this is an outstanding opportunity for me to gain new strategies and approaches, expand my network, and learn from some of the brightest minds in our field, including peers from other districts who are implementing or refining their MTSS practice.

**Below is the list of sessions I'd like to attend and their key takeaways:**

*Suggested sessions below - feel free to revise & add your own list!*

- **Solving for Fragmented Policy and Practice (pre-conference)**
  - Participants will learn to pursue coherence and solve for key drivers of fragmentation by identifying the priorities behind the policy and the behaviors that match the priority.
- **Tips and Tactics to Socialize New Initiatives and Goals (pre-conference)**
  - Participants will practice two communication and team tactics that they can employ tomorrow with their colleagues to generate deeper buy-in
- **Perspectives Unveiled: A Conversation about MTSS and Actionable Data Visuals [panel]**
  - Participants will learn practical insights, strategies, and resources to effectively implement MTSS and harness the full potential of educational dashboards in promoting student success.
- **Building Systems at Tier 1 in Pursuit of Equitable Outcomes**
  - Participants will learn how to begin having conversations around school-wide and district-wide data that elevates equity. Data will be discussed through a tier 1 lens, and the connection between tier 1 conversations and school improvement planning will be demonstrated. Participants will explore ways to look at data in different ways, disaggregating by various student groups, and examining any disparate impact.
- **Improving SEL/Mental Health Through MTSS - Tips from Statewide Effort**
  - In this dynamic, interactive session, national experts join on-the-ground educators in sharing practical tips on developing effective multi-tiered systems of support (MTSS) for SEL and mental health, helping school and districts use their resources to address the social and emotional needs of all students, along with reducing staff stress and burnout.

**Here is the breakdown of costs for me to attend:**

- Pre-Conference & Main Event Registration (12/5, 12/6, & 12/7): **\$195.00**

I hope you agree that this will be a great opportunity for me to bring back new ideas and methods that will ultimately benefit our district. After participating, I'll be ready to share key takeaways, including practices we can start to implement immediately.

Thank you for your consideration!

<Insert Name>